



# SHREE RAMKRISHNA INSTITUTE OF SCIENCE & TECHNOLOGY

A Unit of Swami Vivekananda Institute of Science & Technology  
(Approved by A.I.C.T.E. & Affiliated to State Council of Technical Education,  
Govt of West Bengal)

**: College Campus :**  
Dakshin Gobindapur, P.S.- Sonarpur,  
Kolkata-700145, West Bengal, India



**ENROLMENT FORM: POLYTECHNIC DIPLOMA**

NAME OF  
CANDIDATE :.....  
.....

JEXPO/POLY 40 ..... COURSE:..... BRANCH: .....

**Personal Data:**

FATHER'S/MOTHER'S NAME :.....

NATIONALITY:..... SEX..... DOB.....

PRESENT  
ADDRESS:.....  
.....  
..... PIN..... PH.....  
MOB..... Email.....

PERMANENT  
ADDRESS: .....  
..... PIN.....  
PH..... MOB.....

LOCAL GUARDIAN'S NAME &  
ADDRESS.....  
.....

....PIN.....

PH.NO.....MOB.....

**EDUCATIONAL QUALIFICATION :**

Standard	Name of Exam Passed	Name of Institute	Board/ University	Year of Passing	% OF Marks (Physical Sc. & Maths)	% of Marks
X th						
XII th/						
OTHERS						

Reference: (Not in blood relation)

1. Name .....

.....

2. Address.....

.....

.....

3. Organisation.....

.....

4. Designation.....

5. Ph. No. ....

1. Name.....

.....

2. Address.....

.....

.....

3. Organisation.....

.....

4. Designation.....

5. Ph. No. ....

**Student's Signature**

**Guardian's Signature**

**Documents Required:**

1. 3 Passport Size & 3 Stamp Size Photo.
2. Date of Birth (Attested Photocopies)
3. All Marksheets (Exam Already Passed- Photocopy)
4. All Pass Certificate (Exam Already Passed- Photocopy)
5. Original Score Sheet of JEXPO/POLY 40
6. Fitness certificate, Blood-Group Certificate(from registered  
Doctor/pathologist)
7. Eye-Site Certificate
8. Domicile and Character Certificate

**INSTRUCTIONS:**

Students should take special note of the following conditions and agree to abide by them:

1. Students should keep their identity card with them when they come to the Institute.
2. Admission to the Institute premises may be denied to those who do not produce the identity card when asked for.
3. The students should be in proper uniform when they enter the college premises. Otherwise entry may be denied.

4. A student who is found to have suppressed or distorted any information required to be furnished in the application will, if admitted, will be dismissed and the fee paid is liable to be forfeited.
5. A minimum of 90% of attendance per semester is expected. The eligibility to appear for the semester examinations will be as per W.B.S.C.T.E Rules. Those who do not have the required attendance in each semester will not be allowed to sit for the examination.
6. A student expelled on disciplinary grounds will not be eligible for refund of any fee. Students are not allowed to use mobile phones in the campus.
7. Students will have to pay the fee as revised by the institution, according to W. B. S.C.T.E guidelines, from time to time, within 15(fifteen) days of a new semester. Fee once paid is not refundable under any circumstances. Fine will be imposed if the student fails to pay the fee in time.
8. Smoking, alcohol consumption, ragging and eve-teasing are strictly prohibited for the students of this Institution at all times.
9. All the Photocopies submitted should be attested by any Gazetted officer and domicile and character certificate should be issued by local Counselor/MLA/Pradhan.
10. Candidates sponsored by corporate house should have the form signed by Finance Manager/General Manager/Director

**DECLARATION:**

I have read and understood all the rules and regulations of **Shree Ramkrishna Institute of Science and Technology** at present in force and hereby agree, if admitted, to conform to those rules and regulations and also the rules made thereafter by the Institute. I undertake that as long as I am a student of the Institute, I will do nothing either inside or outside the Institute that will interfere with its orderly administration, discipline and reputation. On disciplinary matters, I will abide by the decision of the Principal.

I declare that the information recorded in this application is true and any false statement of its subsequent discovery will be grounds enough for immediate removal of myself from the Institute.

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Signature of the Candidate

Signature of the Father/Guardian

Place:

Place:

To be filled up by the Institute

Demand Draft Details:

D.D. No. :  
Issuing Bank :  
Date of Issue :  
Amount :